

APPLICATION FOR EXTRA FOREIGN CREDENTIAL EVALUATION REPORTS AND/OR TRANSLATION

(Please note that we will only issue extra evaluation reports and translations for three years after the original date of completion. If your original service was provided over three years ago, please visit www.jsilny.com for information on how to apply for a new service.)

PERSONAL INFORMATION

If you have a U.S. Social Security Number, please list it: _____ / _____ / _____ Gender: _____
Male/Female

Full name: _____
Last name Given name Middle/Maiden name

Address: _____

City State Country (if not US) Zip Code

Date of birth: _____ Country of citizenship: _____ Country of birth: _____
Month / Day / Year

Telephone: _____ Fax: _____ E-mail _____
Area code and number Area code and number

Date service(s) originally completed with JS&A: _____

*** Please specify which type of report and quantity you are ordering. This process takes 10 working days from the date we receive this form and payment. Please check the desired turnaround time if you are requesting a rush service.

BASIC FEES:

Foreign credential evaluation: (\$30.00 each): _____
How many?

Sealed: _____ (\$35.00 each)
How many?

Translation service ** (\$30.00 each): _____
How many?

Sealed: _____ (\$35.00 each)
How many?

RUSH FEES:

24-hr. report (US \$150.00 + basic fee) _____

2-day report (US \$100.00 + basic fee) _____

5-day report (US \$50.00 + basic fee) _____

(** Please provide photocopies of your original documents if translation service is over 1 year old.)

Josef Silny & Associates, Inc.
International Education Consultants
7101 SW 102 Avenue
Miami, Florida 33173
Tel: (305) 273-1616 Fax: (305) 273-1338
E-Mail: info@jsilny.com
www.jsilny.com



*** Please print below the FULL name and mailing address of the individual(s)/institution(s) to which these reports are to be sent. If requesting more than 2 reports, please attach a sheet with additional addresses.

_____	_____
_____	_____
_____	_____
_____	_____

All evaluation reports and translations will be sent by the United States first class mail. If you would like for us to send your report by a courier such as FedEx, you will need to include a completed air bill with your account number along with this application.

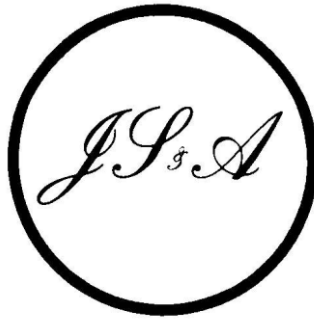
Make the bank check or money order payable to Josef Silny & Associates, Inc. If you are paying by a credit card you must fill out and submit the Credit Card Information form. All fees are NON-REFUNDABLE.

I certify that all information provided in this application is complete, factually accurate, and honestly presented. I understand that the evaluation is advisory and is not binding upon any agency or institution that uses it. I release Josef Silny & Associates, Inc. from any liability for damages resulting from the use to which I or any agency or institution puts the evaluation.

Signature of the Applicant

Date

Josef Silny & Associates, Inc.
International Education Consultants
7101 SW 102 Avenue
Miami, Florida 33173
Tel: (305) 273-1616 Fax: (305) 273-1338
E-Mail: info@jsilny.com
www.jsilny.com



**Josef Silny & Associates, Inc., International Education Consultants
CREDIT CARD INFORMATION**

PLEASE NOTE: Your application will not be processed unless you provide us with a photocopy of your credit card (front and back) AND a photocopy of your U.S. driver's license or U.S. or foreign passport.

Name of Cardholder:

(As it appears on the credit card)

First Middle Last

Name of Applicant:

(If different from the cardholder)

First Middle Last

Billing Address:

Number Street Apt #

City State Zip/Postal code Country

I authorize Josef Silny & Associates, Inc. to charge my: (check one):

VISA MASTER CARD in the amount of \$ _____

CREDIT CARD NUMBER: _____

Last 3 digits on the back of the card: _____

Expiration Date (month/year): _____

Signature of Cardholder (Required): _____

This signature authorizes Josef Silny & Associates, Inc. (JS&A) to charge the amount for the requested services in U.S. dollars and the cardholder agrees to be bound by all Terms and Conditions (including that all fees are non-refundable) as stated in the JS&A application.

Josef Silny & Associates, Inc.
International Education Consultants
7101 SW 102 Avenue
Miami, Florida 33173
Tel: (305) 273-1616 Fax: (305) 273-1338
E-Mail: info@jsilny.com
www.jsilny.com